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| **COMPANY DETAILS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Company Name:** | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | **Year Established:** | | | | |  | | |  |
| **Limited Company :**  **Partnership:**  **Sole Trader:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **ABN No:** | |  |  | |  | |  | | |  |  | |  |  |  |  | |  | |  |  | |  |  | | **Web Page:** | | | | | |  | | | | | |  |
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| **Street Address:** | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
| **Suburb:** | |  | | | | | | | | | | | | | | | | State: | | | |  | | | | | | | | | | Postcode: | |  | | | |  |
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| **Postal Address:** | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
| **Suburb:** | |  | | | | | | | | | | | | | | | | State: | | | |  | | | | | | | | | | Postcode: | |  | | | |  |
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| **Office Phone No:** | |  | | | | | | | **Fax No:** | | | | | | | |  | | | | | | | | | | **Email Address:** | | | | |  | | | | | |  |
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| **KEY PERSONNEL** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Principal Contact: | |  | | | | | | | | | | | | | | | | | | | | | | | | | Title: | | | | |  | | | | | |  |
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| Phone No: | |  | | | | | | | Fax No: | | | | | | | |  | | | | | | | | | | Email Address: | | | | |  | | | | | |  |
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| **COMPANY OVERVIEW** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Provide a short description of your company’s history, agencies, products and services, etc; *(please confine to max of 50 words)* | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **DISCIPLINES AND CATEGORIES** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Please nominate the goods and services your Company provides. Indicate your primary business lines only, for which you have industry references. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Construction** | | | | | | | | **Fabrication / Manufacturing:** | | | | | | | | | | | | | | | | | | | | | | | **Services / Support Trades:** | | | | | | | |
| Earthworks / Roads / Piling: | | | | | |  | | | |  | Building / Architectural: | | | | | | | | | | | | | | | | |  |  | | Engineering / Design / Architecture: | | | | |  |  | |
| Concrete: | | | | | |  | | | |  | Building Services: | | | | | | | | | | | | | | | | |  |  | | Technical Services / NDT / Inspection: | | | | |  |  | |
| Building / Architectural: | | | | | |  | | | |  | Structural: | | | | | | | | | | | | | | | | |  |  | | Transport / Heavy Lift / Logistics: | | | | |  |  | |
| Structural: | | | | | |  | | | |  | Piping: | | | | | | | | | | | | | | | | |  |  | | Insulation / Fireproofing: | | | | |  |  | |
| Mechanical / Piping: | | | | | |  | | | |  | Vessels / Columns / Boilers: | | | | | | | | | | | | | | | | |  |  | | Coatings / Painting: | | | | |  |  | |
| Electrical / Instrumentation: | | | | | |  | | | |  | Instrumentation / Process Control: | | | | | | | | | | | | | | | | |  |  | | Site set up / Fencing / Utilities: | | | | |  |  | |
| Labour Hire: | | | | | |  | | | |  |  | | | | | | | | | | | | | | | | |  |  | | Plant Hire: | | | | |  |  | |
| Other (please describe): | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **LOCATIONS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Please nominate locations where goods and services are provided by your Company: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Local Only | States: All  NSW  NT  Qld  SA  Tas  Vic  WA | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| International | Countries / Regions of Operation: | | | | | | | | | | | | | | | | | | |  | | | | | | | | | | | | | | | | | |  |
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| **QUALITY & HSSE OVERVIEW** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| |  |  |  |  | | --- | --- | --- | --- | | *Does your Company**have:* |  | **Is it certified\*?** | **Certification body (if applicable)** | | **Quality Management system** |  |  |  | | **Environmental System** |  |  |  | | **WHS System** |  |  |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *If not\**, are you in the process of Certification: | | | | | | | | | | | | No | | | | | | | Yes | | | | | | Expected Completion Date: | | | | | | | |  | | | | | |
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| **NATIONAL CODE OF PRACTICE FOR THE CONSTRUCTION INDUSTRY** | | | | | | | | | | | | | | | | | | | | | | | | |
| Is your Company required to comply with the Code and its Guidelines? | | | | | | | | | | | | | Yes | | | No | | | | | | | | |
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| **FINANCIAL BACKGROUND** | | | | | | | | | | | | | | | | | | | | | | | | |
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| Average Annual Turnover for Last Three Years (please tick), in Australian ($A Million): | | | | | | | | | | | | | | | | | | | | | | | | |
| <½; | ½-2; | | | 2-10; | | | 10-50; | | | | | 50-100; | | | | 100-300; | | | | | >300. | | | |
| Value of Net Tangible Assets: | | | | | |  |  | Financial Year: | |  | | | |  | AU$ | |  | | |  | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | |
| *Please provide Annual Report or audited Financial Statements current within 12 months* | | | | | | | | | | | | | | | | | | | | | | | | |
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| Please advise the details of any dispute, claim, litigation or arbitration in excess of AUD$10,000 or equivalent during the past 10 years, current and pending. | | | | | | | | | | | | | | | | | | | | | | | | |
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| Is your company capable of handling the following transactions electronically? | | | | | | | | | | | | | | | | | | | | | | | | |
| Tendering: | | Invoicing: | | | | | | | | | | | | | | | | | | | | | | |
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| **INSURANCE POLICIES** | | | | | | | | | | | | | | | | | | | | | | | | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | Company | Expiry Date | Policy No | Value Insured | | Public Liability |  |  |  |  | | Workers Compensation/ Personal Accident |  |  |  |  | | Motor Vehicle |  |  |  |  | | Professional Indemnity (*if applicable)* |  |  |  |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **PERSONNEL** | | | | |  | | | | | | | | | | | | | |  | | |  | | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | |  | Current # Employees *(Avg. for last 12 months)* | | Anticipated Growth *(next 12 months)* | | |  | International | Australia | International | Australia | | Total Permanent Personnel |  |  |  |  | | Total Contract Personnel |  |  |  |  | | Total Staff Personnel |  |  |  |  | | Qualified Trades People |  |  |  |  | | | | | | | | | | | | | | | | | | | | | | | | | |
| **COMPANY LICENCES** | | | | | | | | | | | | | | | | | | | | | | | | |
| Does your Company hold any special licenses? (Electrical / Plumbing / Gas Fitting etc.) | | | | | | | | | | | | | | | | | | | | | | | | |
| |  |  | | --- | --- | | Type | **Qty.** | |  |  | |  |  | | | | | | | | |  |  | | --- | --- | | Type | **Qty.** | |  |  | |  |  | | | | | | | | | | | | |  |  | | --- | --- | | Type | **Qty.** | |  |  | |  |  | | | | | | | |
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| Completed By: | | |  | | | | | | | | Position: | | | |  | | | | | | **Date:** | |  |  |
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